



JOHN HAMPDEN PRIMARY SCHOOL  
COVID-19 – PLAN FROM SEPTEMBER  
INFORMATION FOR PARENTS

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## **Covid-19** **Information for Parents**

### **HOW WE PLAN TO REDUCE RISKS FOR PUPILS PARENTS AND STAFF**

The well-being of your children continues to be of the utmost importance to all of the staff at John Hampden School. In September, all children will return to school and we cannot wait to welcome everyone back. As numbers increase we wish to assure you that we will be just as sensitive and caring to all of your children in ways that don't involve close contact.

The government have reduced safe social distancing to 1m with the assumption that children in school will find this very challenging. However, we will be encouraging, modelling and promoting safe distancing with the children in order to comply with the DfE hierarchy of measures, which are as follows:

- a requirement that people who are ill stay at home
- robust hand and respiratory hygiene
- enhanced cleaning arrangements
- active engagement with NHS Test and Trace
- formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable

### **Staggered Hours**

Our school gates will open on Thursday 3<sup>rd</sup> September. We will be open every day from Monday to Friday with deep and thorough cleans occurring after school.

In order to reduce the number of children on the school premises at any one time, we have operated a staggered start this term. We will keep this arrangement for September. Timings are as follows:

**Nursery and Reception – 8.30am – 2.55pm**

**Year 4 and 5: 8.30am – 2.55pm**

**Year 1 and 2: 8.45am – 3.10pm**

**Year 3 and 6: 8.45am – 3.10pm**

Please note that siblings will be able to come in at the same time and go straight to their classroom.



## Bubbles

Government guidelines permit school bubbles to extend to a year group. For the majority of the time, children will remain with their classes of 30 during lesson times, but extending bubbles to full year groups means that we can mix or combine the children within a particular year group for certain lessons or activities and they will be able to play together. The principle of bubbles is to ensure that contacts between children and staff are kept to a minimum to help reduce the risk of infection. We need to balance this principle with the educational and emotional well-being of the children.

Each year group bubble will have a team of regular staff plus a designated classroom, toilet facility and outdoor space to use throughout the day.

Ocean Class	Sky Class	Aqua Class	Periwinkle Class
Mrs Watson Mrs Hawthorne Mr Fox Mrs Whorton	Mrs Cathcart Mrs Hawthorne Mr Fox Mrs Whorton	Mrs Gillies (M/T) Mrs Davis (W/Th/F) Mrs Phillips Miss Pym	Miss Butler (M/T) Mrs Begley (W/Th/F) Mrs Adams Mrs Eason Mrs Bevis

Coral Class	Amber Class	Fuschia Class	Rose Class
Mrs Wrigglesworth (M/T) Mrs Chaplin-Stephens (W/Th/F) Mrs Bevis Miss Bell Miss Roberts	Mrs Haythorne Mrs Meier Mrs Duffell Miss Harris Mrs King	Miss Burt Mrs Lennon	Mrs Arnett Mrs Meier

Mulberry Class	Amethyst Class	Indigo Class	Sapphire Class
Mrs Perring (M/T/W) Mrs Warner (Th/F) Mrs Byard Mrs Roberts	Mrs Newbrook (M/T/Th/F) Mrs Warner (W) Mrs Braybrook	Ms Nichols Mrs Baker/Mrs Smith Mrs Little	Mrs Parry Mrs Smith/Mrs Baker Mrs Little Mrs Williams

Emerald Class	Fern Class	Ruby Class	Crimson Class	Scarlet Class
Mrs Thomas Mrs Laws Mr Eyre	Mrs Wormald Mrs Strawbridge Mr Borgnis	Mrs Craig (M/T) Mrs Field (W/Th/F) Mrs Bottomley	Mr Nutt Mr Eyre Mr Borgnis	Mrs Schleising Mrs Bowler



All classrooms will be cleaned thoroughly at the end of the day. Table tops will be cleaned throughout the day by the staff in the bubble.

Each bubble will have their own first aid kit, resources and sports equipment which will remain with them throughout the week. Each child will have their own supply of stationery that only they can use.

Where practical, internal doors will be propped open so that no one needs to touch them.

The music room has been allocated as a medical room for any pupil or staff member showing signs of COVID-19 symptoms. This room is well ventilated and has facilities and access to PPE equipment as well as a phone so that parents can be contacted immediately.

### **What to Bring and Wear**

We will be asking children to wear school uniform when they return. We encourage regular washing of clothes to all staff and pupils.

Children will not be changing for PE so they may come to school dressed in school PE clothes and wear trainers on the days that their PE lessons are scheduled.

Children are asked not to bring bags to school. They will only need a water bottle, snack, coat and sun hat. All Nursery, Reception and Year One children are asked to bring a change of clothes which can be kept in a bag on their pegs for the term.

Reading books will be managed as normal but with enhanced hygiene routines. Toys will not be allowed to come to school from home.

### **Wrap-around Care /Energy Kidz**

Energy Kids will be offering Breakfast and After-school clubs from September. Please see their website for more details. Government guidance states that children from different year group bubbles can access the same childcare services.

### **Lunch Arrangements**

Children in Reception, 1 2 and 3 can now order hot meals as normal via the Dolce (School Grid) online system and the hall will be divided in half to accommodate two sittings with cleaning in between each sitting.

Children in years 4 5 and 6 will be eating packed lunches in their classroom. We encourage you to order these from Dolce as this helps minimise items being brought in and out of school.



We will review this arrangement in October with a view to extending hot meal provision to all.

You will need to use the usual to book lunches.

Snacks for EYFS and KS1 will be back to pre-lockdown normal. KS2 must bring in their healthy snacks in a disposable bag.

### Attendance

Registers will be taken each morning as usual and you will be contacted if we are expecting your child. All children are expected to return to school in September and any unexplained absence will be marked as unauthorised.

Illness/absence needs to be reported in the usual way (by telephone or e mail before 9am). You must not send your child to school if they are displaying any COVID-19 symptoms. If a child or adult has a **confirmed case** of COVID-19, they will need to isolate at home for 7 days in line with government regulations (see appendix for latest Public Health England Guidance)

The office will not be open for face-to-face drop-ins and queries at the start and end of the day. The admin staff will be available via the intercom system at the gate or by telephone and e mail.

### Drop-off Arrangements

Our one-way system will remain around the school when you drop off and collect your child. The map below indicates these pathway and painted arrows on the school grounds will assist you.

**Nursery/Year 2:** to use the back gate

**Reception:** to use front gate one

**Year 1/Year 3\*/Year 5/Sapphire Class:** to use front gate one

**Indigo Class/Year 6:** to use front gate 2

\***Amethyst class** will use the Jackson Hall ramp entrance (see purple arrows)

You will walk through the grounds in a linear way and markers will be on the ground to assist you in keeping to social distancing regulations. We would ask that, where it is possible, only one person drops off a child. Your teachers will be waiting at class entrances and you will be asked to wave goodbye as you continue to move through the one-way system in a carousel style. This has worked very well this term.

Staff will be present to ensure that drop-off and pick up times are as smooth as possible. You will collect your child in the same way at the end of the day.

**Please stick to the precise timings we have given to ensure nobody is hanging around on the playgrounds. We, in turn, will endeavour to be**



**punctual at both ends of the day to avoid crowds in the school grounds and Elms Park.**

Please note that parking in the school grounds is only for people with permits. We would encourage you to park and stride from the town centre if you do not live within walking distance.



### Hygiene and Cleaning

Children and staff will be washing their hands regularly throughout the day with soap and water. If your child has sensitive skin or an allergy, please provide them with their own soap. Within each bubble, there will also be a hand sanitising pump which will be used in addition to hand washing routines.

Staff will be responsible for cleaning their class bubble throughout the day and the whole school site will be cleaned thoroughly at the end of the day.

### Support from you

We are committed to following guidelines and making our school day as safe as possible and we ask that you do the same by observing social distancing and other measures we have outlined. To comply with current regulations we must remind you that meeting in large groups is still prohibited so please make sure you do not hang around the school site and surrounding communal areas after drop-off and pick-ups. The school will continue to adopt safety measures in order to give your children the safest school opportunities possible.



It would undermine all of our efforts and careful planning if families and children did not abide by the government's current social distancing rules out of school – and such breaches of common sense and the government's STAY ALERT, CONTROL THE VIRUS, SAVE LIVES message could possibly lead to closure of some year groups or indeed the whole school.

We have been grateful for your support over the past 4 months and we have really missed the children who were unable to return. The teachers and TAs have loved working in bubbles and the children have been an absolute delight. John Hampden School has been a very happy place and we cannot wait to welcome our entire family back again in September.

For any further questions, please do not hesitate to contact the school via e mail.  
Best wishes

Mr Hankey

